



## **Door Monitor**

Contract: 17.5 hours/week (16 weeks)

**First Alliance Church** (FAC) is looking for a Door Monitor to help at our Deerfoot Campus. The applicant will work closely with our Facilities Booking Coordinator to be the first point of contact for guests entering the building.

**This position** is open to an individual who is passionate about Jesus and building into the church and who would value a diverse and challenging opportunity to learn and contribute collaboratively in a creative, purposeful environment. The applicant must be available 4:00 to 8:30 pm, Monday to Thursday each week. Hours may vary some weeks.

### **Role Specifics**

- Open doors and allow guests to enter the building.
- Screening of individuals entering the premises.
- Gather names and contact info for all guests entering the building.
- Offer a mask if needed and use of hand sanitizer.
- Direct guests to meeting locations within the building.

### **Qualifications and Experience**

- Strong verbal communication skills
- Pleasant and courteous attitude
- Committed to creating an excellent guest experience
- Under 30 years of age

### **Application process**

Please submit a cover letter and resume by email to John Siebring [jsiebring@faccalgary.com](mailto:jsiebring@faccalgary.com)

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