



Early Childhood Coordinator – Deerfoot Campus

(37.5 Hours per week)

FAC Calgary is a multi-campus, multi-cultural, multi-lingual, and multi-generational church composed of thousands of people in south Calgary. With deep historical roots of over 80 years, FAC is a trusted and established presence in our city. We currently have six campuses - Deerfoot, Español, Southwest, Ogden, Online, Portuguese – each with its own unique expression of worship.

The Early Childhood and Preschool Coordinator will oversee the Early Childhood and Preschool ministry, providing spiritual, strategic, and organizational leadership to the children, families and leaders involved.

This position is a Global Support Role and, as such, provides leadership, support, resources, and ministry direction to FAC campuses within its scope. The Early Childhood and Preschool Coordinator works collaboratively with campus and ministry leaders to ensure alignment with FAC's mission and values while supporting appropriate contextual expressions of Children's Ministry.

Role Specifics

- Provide overall spiritual, strategic, and organizational leadership to the Preschool and Early Childhood Ministry, ensuring alignment with FAC's mission, values, and priorities.
- Recruit, train, coach and develop volunteers and leaders, fostering a healthy culture and sustainable leadership structure. Ensure compliance with FAC policies, volunteer screening procedures, and KeepSafe practices, maintaining emotionally and physically safe environments for children.
- Work with the Children's Ministry Team to develop and implement ministry vision, goals, budgets and strategies, evaluating effectiveness and pursuing continuous improvement.
- Oversee weekend Preschool and Early Childhood Ministry operations at the Deerfoot Campus, ensuring safe, welcoming, appropriately staffed, and well-led environments. Provide regular weekend supervision, support volunteer leaders and teams and foster positive relationships with children and families.
- Manage the planning and preparation of curriculum and ministry programming, ensuring all experiences are biblically grounded, age-appropriate, engaging, and aligned with FAC's ministry priorities.
- Create and maintain systems and processes that support effective ministry operations, volunteer engagement, and long-term growth.
- Together with the Children's Ministries team, help plan and execute volunteer and family events and DiscoveryCamps.

Requirements and Qualifications

- Bachelor's degree in theology, children's ministry, education, or a related field preferred.
- Minimum 3 years of experience in Children's Ministry or a comparable ministry environment, including the development of volunteer leaders and teams.
- Demonstrated experience in leading, coaching, developing, and providing healthy accountability to volunteer teams.
- Demonstrated strategic and organizational leadership skills, including the ability to develop ministry plans, establish priorities, and lead effective implementation.
- Strong interpersonal and communication skills with the ability to collaborate effectively across teams, campuses, and diverse ministry contexts.
- Be licensed or approved for licensing with the Alliance Canada; or willing to complete the licensing process within the first year of employment.
- Be legally entitled to work in Canada.
- Ability to communicate in Spanish or Portuguese is considered an asset.
- The successful candidate will demonstrate a deep and growing relationship with Jesus, a genuine love for people, a commitment to developing others, and a passion for supporting families in the discipleship of their children.

Application Process

Applications may be submitted to: Pastor Chet Kennedy, Family Life Pastor

Email: ckennedy@faccalgary.com

Please include your resume, a one-page summary of your story with Jesus, and an overview of your approach or philosophy to children's ministry.

This posting will remain open until a suitable candidate is found.
You will be contacted if we wish to proceed with an interview process.